

---

## AGENDA

---

The City Council of the City of Daingerfield shall meet in Special Session Monday, June 10, 2024, at 4:30 p.m. in the Daingerfield Volunteer Fire Department located at 823 W.W.M. Watson Blvd. The order of business will be as follows:


1. **Call Meeting to Order.**
2. **Invocation, Pledge of Allegiance and Texas Pledge.**
3. **Public Comments.**
4. **Business**
  - Discuss, Consider, and Possibly Take Action Regarding:
    - A. Proposed FY 2025 Budget
      1. General Information
      2. Staff Comments (Operational Budget)
        - a. Legislative
        - b. Administration
        - c. Library
        - d. Judicial
        - e. Police Department
        - f. Code Enforcement
        - g. Fire Department
        - h. Animal Shelter
        - i. Streets
        - j. Sanitation
        - k. Park
        - l. Water
        - m. Sewer
    - B. Property Tax Rate Discussion
    - C. Water Rate Discussion

### 5. **Adjournment.**

Note: This meeting shall be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting the City Council reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071, and Section 1.05, Texas Disciplinary Rules of Professional Conduct (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and/or §551.087 (Economic Development). All items listed above are eligible for Council discussion and/or action.

  
\_\_\_\_\_  
Wade Kerley, Mayor

I, Michelle Jones, certify that the above notice of meeting was posted in a public place before 4:30 p.m. on Friday, June 7, 2024.

  
\_\_\_\_\_  
Michelle Jones, City Secretary

SEAL



---

## CITY SECRETARY'S AGENDA NOTES

June 10, 2024

### Budget Workshop

---

#### 2. Invocation, Pledge of Allegiance and Texas Pledge.

- 3. Public Comments.:** *At this time, anyone will be allowed to speak on any matter other than personnel matters and matters under litigation, for length of time not to exceed three minutes. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with the law.*

If, at a meeting of a governmental body, a member of the public or of the governmental body inquiries about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) a statement of specific factual information given in response to the inquiry; or
- (2) a recitation of existing policy in response to the inquiry.

#### 4. Business

*Discuss, Consider, and Possibly Take Action Regarding*

- A. Proposed FY 2025 Budget:** A cover letter from the Finance Director is on page 3. City Staff will be present to answer questions and to take direction on the proposed budget.

**1. General Information**

**2. Staff Comments (Operational Budget)**

- a. Legislative:** Page 6
- b. Administration:** Page 7
- c. Library:** Page 8
- d. Judicial:** Page 9
- e. Police Department:** Page 10
- f. Code Enforcement:** Page 11
- g. Fire Department :** Page 12
- h. Animal Shelter :** Page 13
- i. Streets:** Page 14
- j. Sanitation:** 15
- k. Park:** 16
- l. Water:** Page 17
- m. Sewer:** Page 18

- B. Property Tax Rate Discussion:** A brief overview of timelines will be given, dates on page 4.

- C. Water Rate Discussion:** A brief overview of upcoming water rate increases will be given.

#### 5. Adjournment



## Budget Workshop for FY 24-25

We have been diligently working with department heads the last several months to ensure a comprehensive and balanced budget that addresses the needs of our community while maintaining fiscal responsibility.

As of now, we have identified an increase in expenses amounting to \$5,848. This increase is a result of several necessary adjustments and enhancements in our operational and service delivery budgets. However, we are still awaiting crucial information that will significantly impact our revenue projections, specifically the finalized tax rate, water rate increase, and trash rate increase.

The determination of these rates is essential for us to accurately finalize our revenue estimates and, consequently, the overall budget. We are closely monitoring these developments and will incorporate the updated rates as soon as they are available.

We understand the importance of a timely and transparent budgeting process and assure you that we are committed to providing the most accurate and detailed financial information. Our goal is to present a budget that reflects the priorities of our city while ensuring sustainable financial management.

Enclosed you will find a calendar outlining the critical upcoming dates related to the FY 24-25 budget and tax rate proceedings.



Budget Meeting Dates:

1. June 10<sup>th</sup> Budget workshop
2. July 8<sup>th</sup> Budget Preview
3. July 25<sup>th</sup> receives tax rates from Chief Tax Appraisal officer.
4. July 31<sup>st</sup> Proposed Budget filed with City Secretary
5. August 12<sup>th</sup> (special)- Preliminary Budget and the Proposed Tax Rate (Roll Call Vote)
  - a. Set Tax Rate Hearing (if applicable) (if we exceed the no-new revenue rate)
  - b. Set Budget Hearing (hearing must be held after the 15<sup>th</sup> day after the proposed budget is filed with Secretary) (Can not publish notice before Aug 29)
6. September 9<sup>th</sup>- Hold tax rate hearing and budget hearing.
7. September 16<sup>th</sup>- Adopt Budget, ratify the property tax increase, adopt ad valorem tax rate, discounts for early payment of ad valorem.



# DEBT

Annual Payment

## Electronic Water Meters/Installation - Water & Sewer Fund

Issue	Interest Rate	Outstanding	Requirement Principal	Requirement Interest	Requirement Total
2021	2.99%	\$ 541,413	\$ 34,547	\$ 15,040	\$ 49,587

## Certificates of Obligation Series 2022A- DW

Issue	Interest Rate	Outstanding	Requirement Principal	Paying Agent Fee	Requirement Interest	Requirement Total
2022	0.00%	\$ 1,630,000	\$ 55,000	\$ 275	\$ -	\$ 55,275

## Certificates of Obligation Series 2022B CW

Issue	Interest Rate	Outstanding	Requirement Principal	Requirement Interest	Requirement Total
2022	0.00%	\$ 1,805,000	\$ 60,000	\$ 275	\$ 60,275

## Certificates of Obligation Series 2023CW

Issue	Interest Rate	Outstanding	Requirement Principal	Requirement Interest	Requirement Total
2023	2.36%	\$ 1,950,000	\$ 68,655	\$ 28,183	\$ 96,839

TOTAL \$261,976.00

## POTENTIAL NEW DEBT ESTIMATES

## Certificates of Obligation Series 2024DW (#'s based off of last loan)

Issue	Interest Rate	Outstanding	Requirement Principal	Requirement Interest	Requirement Total
Initial Payment	2.36%	\$ 1,950,000	\$ 68,655	\$ 28,183	\$ 37,570

Total 299,546.00

## Legislative Expenses 1-101

6 MONTHS

Code	Category	Budgeted	ACTUAL	ADOPTED
		FY '23-'24		FY '24-'25
01-101.5101	Regular Salaries	\$ 900	\$ 450	\$ 900
01-101.5103	Special/Temporary/Contract Salaries	\$ 1,200	\$ -	\$ 1,000
01-101.5105	Unemployment Compensation	\$ 25	\$ 4	\$ 25
01-101.5107	Social Security	\$ 56	\$ 33	\$ 67
01-101.5108	Medicare	\$ 13	\$ 7	\$ 14
01-101.5109	Workmen's Compensation	\$ 52	\$ 26	\$ 52
01-101.5203	Public Relations	\$ 250	\$ 435	\$ 250
01-101.5205	Materials & Supplies - Office	\$ 600	\$ 203	\$ 600
01-101.5206	Materials and Supplies - Election	\$ 2,500	\$ 2,699	\$ 2,500
01-101.5207	Postage	\$ 250	\$ 38	\$ 150
01-101.5220	Travel	\$ 1,000	\$ -	\$ 1,000
01-101.5235	Operations Materials & Supplies	\$ 500	\$ -	\$ 500
01-101.5240	Miscellaneous Expense	\$ 1,500	\$ 562	\$ 1,500
01-101.5296	Daingerfield Days & Halloween in the Park	\$ 1,000	\$ 1,000	\$ 2,000
01-101.5301	Publishing - Printing	\$ 5,000	\$ 1,342	\$ 7,500
01-101.5313	Professional Development	\$ 2,000	\$ 812	\$ 2,000
01-101.5363	Insurance - Public Official's Liability	\$ 1,196	\$ 590	\$ 1,231
01-101.5375	Special Services-Municode, Legal, Social	\$ 6,500	\$ 3,463	\$ 6,500
01-101.5386	Software/Software Support	\$ 2,450	\$ 2,079	\$ 2,450
<b>Total Legislative Expenses</b>		<b>\$ 26,992</b>	<b>\$ 13,741</b>	<b>\$ 30,239</b>

### Description

This department is administered by the City Manager under the direction of the City Council. It is responsible for city council activities as well as legislative and promotional activities.

### Funding

This department is funded primarily through the general fund. City promotional activities can be funded through dedicated hotel/motel tax funds.

### Legislative increase \$3,247

- 5296- Porta Potties in the park for 2 events (Dfield Days and Halloween in the Park)
- 5301 - Publishing and Printing - TWDB projects increase publishing

## Administrative Expenses 1-110

Code	Category	6 Months		
		Budgeted FY '23-'24	ACTUAL	PROPOSED FY '24-'25
01-110.5101	Regular Salaries	\$ 237,361	\$ 98,658	\$ 186,538
01-110.5102	Overtime	\$ 3,000	\$ 1,173	\$ 5,000
01-110.5104	Honorariums/ Longevity	\$ 3,000	\$ 2,500	\$ 2,500
01-110.5105	Unemployment Compensation	\$ 278	\$ 414	\$ 280
01-110.5107	Social Security	\$ 14,924	\$ 5,561	\$ 11,912
01-110.5108	Medicare	\$ 3,485	\$ 1,321	\$ 2,785
01-110.5109	Workmen's Compensation	\$ 686	\$ 194	\$ 388
01-110.5111	TMRS	\$ 14,962	\$ 5,961	\$ 9,159
01-110.5113	Insurance - Group Medical	\$ 39,965	\$ 16,501	\$ 30,573
01-110.5203	Public Relations	\$ 150	\$ -	\$ 150
01-110.5205	Materials & Supplies - Office	\$ 3,000	\$ 906	\$ 3,000
01-110.5207	Postage	\$ 850	\$ 778	\$ 1,200
01-110.5210	Cell Phone Reimbursement	\$ 1,440	\$ 720	\$ 2,160
01-110.5220	Travel	\$ 6,500	\$ 816	\$ 6,500
01-110.5235	Operations Materials & Supplies	\$ 2,075	\$ 1,144	\$ 2,500
01-110.5237	Vehicle Fuel	\$ 1,000	\$ 557	\$ 1,200
01-110.5240	Miscellaneous Expense	\$ 11,050	\$ 2,206	\$ 11,050
01-110.5297	Texas Social Security Program Fee	\$ 42	\$ -	\$ 42
01-110.5303	Utilities - Telephone, Internet, Electric	\$ 23,980	\$ 13,969	\$ 28,938
01-110.5309	Bank Fees	\$ 1,200	\$ 600	\$ 1,200
01-110.5313	Professional Development	\$ 8,500	\$ 1,505	\$ 8,500
01-110.5337	Maintenance & Repair - Vehicle	\$ 1,500	\$ 1,754	\$ 1,500
01-110.5343	Maintenance & Repair - Equipment	\$ 450	\$ -	\$ 450
01-110.5353	Physical Plant Maint,Repairs & Improvements	\$ 43,000	\$ 15,806	\$ 43,000
01-110.5364	Insurance - Bonds & Miscellaneous	\$ 156	\$ 80	\$ 160
01-110.5365	Insurance - Physical Plant	\$ 1,502	\$ 450	\$ 1,546
01-110.5366	Insurance - General Liability	\$ 367	\$ 124	\$ 378
01-110.5375	Special Services	\$ 44,250	\$ 21,969	\$ 44,250
01-110.5386	Software/Software Support	\$ 25,000	\$ 3,054	\$ 25,000
01-110.5465	Computer System/Office Equipment	\$ 5,000	\$ 395	\$ 3,000
<b>Total Administration Expenses</b>		<b>\$ 508,523</b>	<b>\$ 199,116</b>	<b>\$ 434,858</b>

### Description

This department consists of the City Manager, City Secretary, Finance Director, and Utility Billing Specialist Administrative Support provided to all departments.

### Funding

This department is funded through the general fund

### Administration - Decrease \$73,665

5102- Overtime

5207- Postage - increase in price on postage ( 5 cents)

5235- Operation supplies-slight increase based off current years exp

5237 - Fuel -slight increase based off current years exp

## Library Expenses 1-120

Code	Category	Budgeted FY '23-'24	6 Months ACTUAL		PROPOSED FY '24-'25
01-120.5101	Regular Salaries	\$ 23,796	\$ 11,492	\$ 23,824	
01-120.5103	Special/Temporary/Contract Salaries	\$ 1,500	\$ 325	\$ 1,000	
01-120.5104	Honorariums/Longevity	\$ -	\$ -	\$ 500	
01-120.5105	Unemployment Compensation	\$ 252	\$ 74	\$ 252	
01-120.5107	Social Security	\$ 1,475	\$ 688	\$ 1,508	
01-120.5108	Medicare	\$ 345	\$ 161	\$ 382	
01-120.5109	Workmen's Compensation	\$ 97	\$ 49	\$ 98	
01-120.5111	TMRS	\$ 1,481	\$ 732	\$ 1,311	
01-120.5113	Insurance - Group Medical	\$ 9,991	\$ 5,156	\$ 10,191	
01-120.5203	Public Relations	\$ 35	\$ 35	\$ 35	
01-120.5205	Materials & Supplies - Office	\$ 500	\$ 287	\$ 500	
01-120.5220	Travel	\$ 100	\$ -	\$ 100	
01-120.5235	Materials & Supplies - Operations	\$ 1,200	\$ 444	\$ 5,822	
01-120.5240	Miscellaneous Expense	\$ 150	\$ 50	\$ 150	
01-120.5303	Utilities - Telephone, Internet, Electric	\$ 4,000	\$ 1,824	\$ 4,000	
01-120.5313	Professional Development	\$ 200	\$ -	\$ 200	
01-120.5343	Maintenance & Repair - Equipment	\$ 720	\$ 359	\$ 720	
01-120.5353	Physical Plant Maint,Repairs & Improvements	\$ 2,500	\$ 1,045	\$ 12,500	
01-120.5364	Insurance - Bonds & Miscellaneous	\$ 52	\$ 27	\$ 54	
01-120.5365	Insurance - Physical Plant	\$ 1,280	\$ 450	\$ 1,280	
01-120.5366	Insurance - General Liability	\$ 183	\$ 124	\$ 248	
01-120.5386	Software/Software Support	\$ 4,800	\$ 3,143	\$ 4,800	
01-120.5443	Books - Summer Reading Program	\$ 500	\$ 42	\$ 2,000	
01-120.5444	Books & Magazines	\$ 3,000	\$ 1,191	\$ 3,000	
01-120.5465	Computer System/Office Equipment	\$ 550	\$ -	\$ 550	
<b>Total Library Expenses</b>		<b>\$ 58,708</b>	<b>\$ 27,698</b>	<b>\$ 75,025</b>	

### Description

This department is administered by the Librarian under the direction of the City Manager. The department is responsible for the operation and maintenance of the public library.

### Funding

This department is funded primarily through the general fund with supplemental assistance through patron donations and fines.

**Library - Increase \$16,317**

**\* Had to increase budget to minimum of \$75,025 to keep library accreditation and continue to receive free resources and grant opportunities for our library**

5235- increase for book shelves and kids tables (\$4,452)

5353- Physical Plant Maint - carpet tiles (10K)

5443 - Summer Reading Program - increase for summer program

## Judicial Expenses 1-201

Code	Category	Budgeted	6 months ACTUAL	Adopted
		FY '23-'24		FY '24-'25
01-201.5101	Regular Salaries	\$ 24,263	\$ 12,742	\$ 24,970
01-201.5102	Overtime	\$ -	\$ -	\$ -
01-201.5103	Special/Temporary/Contract Salaries	\$ -	\$ -	\$ -
01-201.5104	Honorariums/Longevity	\$ 250	\$ 250	\$ 250
01-201.5105	Unemployment Compensation	\$ 294	\$ 65	\$ 340
01-201.5107	Social Security	\$ 1,489	\$ 761	\$ 1,621
01-201.5108	Medicare	\$ 348	\$ 178	\$ 379
01-201.5109	Workmen's Compensation	\$ 162	\$ 81	\$ 162
01-201.5111	TMRS	\$ 1,421	\$ 630	\$ 1,022
01-201.5113	Insurance - Group Medical	\$ 4,996	\$ 2,591	\$ 5,496
01-201.5205	Materials & Supplies - Office	\$ 500	\$ 345	\$ 500
01-201.5207	Postage	\$ 150	\$ 63	\$ 150
01-201.5220	Travel	\$ 3,137	\$ 307	\$ 2,200
01-201.5235	Materials & Supplies - Operations	\$ 1,300	\$ 144	\$ 1,000
01-201.5240	Miscellaneous Expense	\$ 200	\$ -	\$ 200
01-201.5301	Publishing/Printing	\$ 747	\$ -	\$ 500
01-201.5313	Professional Development	\$ 1,355	\$ 855	\$ 1,200
01-201.5343	Maintenance & Repair - Equipment	\$ 100	\$ -	\$ 100
01-201.5364	Insurance - Bonds & Miscellaneous	\$ 52	\$ 27	\$ 54
01-201.5365	Insurance - Physical Plant	\$ 708	\$ 450	\$ 900
01-201.5366	Insurance - General Liability	\$ 193	\$ 124	\$ 248
01-201.5375	Special Services - Jail, Legal	\$ 5,500	\$ 270	\$ 2,500
01-201.5383	Collection Fees	\$ 6,000	\$ 277	\$ 6,000
01-201.5386	Software/Software Support	\$ 12,900	\$ 7,694	\$ 10,000
01-201.5465	Computer System/Office Equipment	\$ 1,000	\$ -	\$ 500
<b>Total Judicial Expenses</b>		\$ 67,065	\$ 27,854	\$ 60,292

### Description

This department is administered by the Municipal Judge with the assistance of the Municipal Court Clerk. This department is responsible for administration of the municipal court system, including maintaining information regarding Class "C" misdemeanor violations and offenses committed within the jurisdiction of the City of Daingerfield, levying and collecting fines, scheduling municipal court dockets, recording court proceedings, and insuring the disposition of writs and arrest orders of the court.

### Funding

This department is funded primarily through the general fund. Additional funding is received through a court security fee and court technology fee assessed with all convictions.

**Judicial - Decrease \$6,773**

No major changes

## Police Expenses 1-202

6 Months

Code	Category	Budgeted	ACTUAL	Proposed
		FY '23-'24		FY '24-'25
01-202.5101	Regular Salaries	\$ 333,042	\$ 153,105	\$ 345,275
01-202.5102	Overtime	\$ 13,000	\$ 8,295	\$ 13,000
01-202.5104	Honorariums/Longevity	\$ 6,500	\$ 5,250	\$ 5,750
01-202.5105	Unemployment Compensation	\$ 1,638	\$ 598	\$ 1,638
01-202.5107	Social Security	\$ 21,439	\$ 10,114	\$ 22,213
01-202.5108	Medicare	\$ 5,245	\$ 2,365	\$ 5,195
01-202.5109	Workmen's Compensation	\$ 19,157	\$ 5,986	\$ 19,157
01-202.5111	TMRS	\$ 21,152	\$ 10,633	\$ 19,624
01-202.5113	Insurance - Group Medical	\$ 64,942	\$ 30,308	\$ 71,442
01-202.5205	Materials & Supplies - Office	\$ 2,500	\$ 893	\$ 2,500
01-202.5207	Postage	\$ 750	\$ 128	\$ 750
01-202.5210	Cell Phone Reimbursement	\$ 3,120	\$ 1,480	\$ 4,320
01-202.5213	Uniforms	\$ 6,250	\$ 2,994	\$ 6,250
01-202.5220	Travel	\$ 3,000	\$ 33	\$ 3,000
01-202.5235	Materials & Supplies - Operations	\$ 20,200	\$ 5,943	\$ 20,200
01-202.5237	Vehicle Fuel	\$ 18,375	\$ 6,349	\$ 18,375
01-202.5240	Miscellaneous Expense	\$ 500	\$ 244	\$ 500
01-202.5313	Professional Development	\$ 3,000	\$ 5,982	\$ 9,800
01-202.5314	LEOSE Fund	\$ 800	\$ 414	\$ 800
01-202.5330	Lease Vehicles	\$ 43,886	\$ 7,441	\$ 43,886
01-202.5337	Maintenance & Repair - Vehicle	\$ 12,500	\$ 4,651	\$ 10,000
01-202.5343	Maintenance & Repair - Equipment	\$ 800	\$ 184	\$ 2,500
01-202.5352	Medical -Physicals	\$ 1,000	\$ 852	\$ 1,000
01-202.5364	Insurance - Bonds & Miscellaneous	\$ 52	\$ 27	\$ 54
01-202.5365	Insurance - Physical Plant & Liability	\$ 546	\$ 450	\$ 562
01-202.5366	Insurance - General Liability	\$ 446	\$ 2,962	\$ 5,924
01-202.5367	Insurance - Vehicle	\$ 8,785	\$ 1,985	\$ 9,040
01-202.5368	Insurance - Law Enforcement Liability	\$ 5,676	\$ -	\$ 5,841
01-202.5375	Special Services - Legal	\$ 2,000	\$ -	\$ 2,000
01-202.5386	Software/Software Support	\$ 12,000	\$ 6,018	\$ 13,898
01-202.5409	Equipment - Operations	\$ 5,000	\$ 1,165	\$ 5,000
01-202.5465	Computer System/Software	\$ 5,000	\$ -	\$ 5,000
<b>Total Police Expenses</b>		\$ 642,300	\$ 276,847	\$ 674,494

### Description

This department is administered by the Chief of Police and provides general police administration, including patrol and traffic functions, enforcement of City ordinances and State and Federal laws, criminal investigations, community relations, crime prevention, reserve officer program and code enforcement.

### Funding

This department is funded primarily through the general fund. Additional funding is received through a court security fee and court technology fee assessed with all convictions.

**Police - Increase \$32,194**

5313 - increase for professional development

5343 - increase for M&R equip - PD Radios

## Code Expenses 1-203

		Budgeted	6 Months	Adopted
		FY '23-'24	ACTUAL	FY '24-'25
Code	Category			
01-203.5101	Regular Salaries	\$ 45,593	\$ 14,223	\$ <b>47,927</b>
01-203.5102	Overtime	\$ -	\$ -	\$ <b>1,000</b>
01-203.5103	Special/Temporary/Contract Salaries	\$ 18,420	\$ 5,850	\$ 18,420
01-203.5105	Unemployment Compensation	\$ 456	\$ 106	\$ 456
01-203.5107	Social Security	\$ 2,827	880.78	\$ <b>2,889</b>
01-203.5108	Medicare	\$ 661	\$ 206	\$ <b>661</b>
01-203.5109	Workmen's Compensation	\$ 397	\$ 199	\$ <b>409</b>
01-203.5111	TMRS	\$ 2,491	\$ 718	\$ 2,336
01-203.5113	Insurance - Group Medical	\$ 9,991	\$ 3,951	\$ <b>10,191</b>
01-203.5207	Postage	\$ 1,500	\$ -	\$ 1,500
01-203.5210	Cell Phone Reimbursement			\$ <b>720</b>
01-203.5213	Uniforms	\$ 500	\$ -	\$ 500
01-203.5220	Travel	\$ 500	\$ -	\$ 500
01-203.5235	Operations Materials & Supplies	\$ 850	\$ -	\$ 850
01-203.5237	Vehicle Fuel	\$ 2,400	\$ -	\$ 2,400
01-203.5303	Utilities	\$ 480	\$ -	\$ -
01-203.5313	Professional Development	\$ 500	\$ -	\$ 500
01-203.5365	Ins - Property and Liability	\$ 160	\$ 450	\$ <b>900</b>
01-203.5375	Special Services - Properties	\$ 500	\$ -	\$ 500
01-203.5386	Software/Software Support	\$ 3,760	\$ 2,733	\$ 3,760
01-203.5391	Nuisance Abatement - Properties	\$ 10,000	\$ -	\$ 10,000
01-203.5409	Equipment - Operations - Properties	\$ 1,000	\$ -	\$ 1,000
<b>Total Code Enforcement Expenses</b>		\$ 102,986	\$ 29,317	\$ 107,419

This department is administered by the City Manager and is responsible for the enforcement of the City's various animal, building, construction, health, plumbing and safety codes and ordinances.

### Funding

This department is funded through the general fund.

**Code - Increase \$4,433**

No major change

## Fire Department Expenses 1-204

6 Months

		Budgeted	ACTUAL	Proposed
Code	Category	FY '23-'24		FY '23-'24
01-204.5101	Regular Salaries	\$ 1,719	\$ 860	\$ 1,719
01-204.5104	Honorariums	\$ 500	\$ 560	\$ 1,100
01-204.5105	Unemployment Compensation	\$ 48	\$ 3	\$ 48
01-204.5107	Social Security	\$ 107	\$ 53	\$ 107
01-204.5108	Medicare	\$ 25	\$ 12	\$ 25
01-204.5109	Workmen's Compensation	\$ 3,001	\$ 1,500	\$ 3,001
01-204.5117	State Pension Fund	\$ 15,000	\$ 10,000	\$ 15,000
01-204.5203	Public Relations	\$ 100	\$ -	\$ 100
01-204.5205	Materials & Supplies - Office	\$ 100	\$ 131	\$ 300
01-204.5213	Uniforms	\$ 18,000	\$ -	\$ 18,000
01-204.5220	Travel	\$ 500	\$ -	\$ 1,000
01-204.5235	Materials & Supplies - Operations	\$ 7,600	\$ 886	\$ 7,600
01-204.5237	Vehicle Fuel	\$ 5,000	\$ 1,279	\$ 5,000
01-204.5240	Miscellaneous Expense	\$ 150	\$ -	\$ 150
01-204.5303	Utilities - Telephone, Internet, Electric, Gas	\$ 12,500	\$ 6,158	\$ 12,500
01-204.5313	Professional Development	\$ 5,000	\$ 3,541	\$ 6,500
01-204.5330	Lease Vehicles	\$ 14,689	\$ -	\$ 14,689
01-204.5337	Maintenance & Repair - Vehicle	\$ 7,000	\$ 1,992	\$ 17,500
01-204.5343	Maintenance & Repair - Equipment	\$ 3,900	\$ 1,848	\$ 3,900
01-204.5350	Ice Machine Rental	\$ 936	\$ 468	\$ 936
01-204.5353	Physical Plant Maint,Repairs & Improvemen	\$ 5,000	\$ 1,988	\$ 5,000
01-204.5364	Insurance Misc. Bonds	\$ 52	\$ 27	\$ 54
01-204.5365	Insurance - Physical Plant & Liability	\$ 841	\$ 450	\$ 865
01-204.5366	Insurance - General Liability	\$ 155	\$ 124	\$ 248
01-204.5367	Insurance - Vehicle	\$ 4,517	\$ 1,985	\$ 4,648
01-204.5386	Software/Software Support	\$ 8,759	\$ 2,733	\$ 6,500
01-204.5409	Equipment - Operations	\$ 14,500	\$ 2,083	\$ 14,500
01-204.5439	Fire Truck-Principal- Current & New Truck	\$ 43,104	\$ -	\$ -
01-204.5499	Matching City Funds for Grant- New Truck	\$ 22,000	\$ 1,243	\$ -
01-204.5508	Debt Service Interest Fire Truck	\$ 1,487	\$ -	\$ -
<b>Total Fire Department Expenses</b>		<b>\$ 196,289</b>	<b>\$ 39,922</b>	<b>\$ 140,990</b>

### Description

This department is administered by the Fire Chief and provides fire protection services and other emergency related services within the corporate limits of the City of Daingerfield as well as Morris County. The department maintains mutual aid agreements with all other fire departments within Morris County as well as with the Cities of Hughes Springs, Mt. Pleasant, and Pittsburg. The department is staffed with an average of 21 volunteers.

### Funding

This department is funded through the general fund with an \$12,210.00 subsidy from Morris County. The volunteers purchase additional equipment out of their own funds generated through fundraisers and donations.

### Fire - Decrease \$55,299

Paid off Fire Truck

5104 - increase for honorariums (hams and flowers)

5205 increase for office supplies

5220- increase for travel

5313- increase for professional development

5337- increase M7R vehicle- replace tires on engine 5, Brush 1, and Brush 4

5499- Removing matching grant amount- Not anticipating getting this grant this budget year

## Animal Shelter Expenses 1-205

6 Months

Code	Category	Budgeted	ACTUAL	Adopted
		FY '23-'24		FY '24-'25
01-205.5101	Regular Salaries	\$ 76,384	\$ 39,676	\$ <b>84,109</b>
01-205.5102	Overtime	\$ 1,000	\$ 143	\$ 500
01-205.5104	Honorariums/Longevity	\$ 2,500	\$ 2,500	\$ <b>2,750</b>
01-205.5105	Unemployment Compensation	\$ 1,008	\$ 233	\$ 763
01-205.5107	Social Security	\$ 4,829	\$ 2,554	\$ <b>5,277</b>
01-205.5108	Medicare	\$ 1,129	\$ 597	\$ <b>1,235</b>
01-205.5109	Workmen's Compensation	\$ 4,921	\$ 2,661	\$ <b>5,322</b>
01-205.5111	TMRS	\$ 3,742	\$ 2,130	\$ 3,613
01-205.5113	Group Health Insurance	\$ 19,982	\$ 10,547	\$ <b>20,382</b>
01-205.5205	Materials & Supplies - Office	\$ 200	\$ 50	\$ 200
01-205.5213	Uniforms	\$ 200	\$ -	\$ 200
01-205.5220	Travel	\$ 300	\$ 162	\$ 300
01-205.5235	Operations Materials & Supplies	\$ 12,000	\$ 6,215	\$ 10,000
01-205.5237	Vehicle Fuel	\$ 500	\$ 197	\$ 500
01-205.5240	Miscellaneous Expense	\$ 150	\$ -	\$ 150
01-205.5303	Utilities - Telephone, Internet, Electric	\$ 8,500	\$ 5,135	\$ <b>10,272</b>
01-205.5313	Professional Development	\$ 550	\$ -	\$ 550
01-205.5337	Maint. & Repair - Vehicle	\$ 250	\$ 100	\$ 250
01-205.5343	Maint. & Repair Equip.	\$ 250	\$ -	\$ 250
01-205.5353	Physical Plant Maint,Repairs & Improvements	\$ 2,500	\$ 950	\$ 2,000
01-205.5364	Insurance - Bonds & Miscellaneous	\$ 52	\$ 27	\$ <b>54</b>
01-205.5365	Insurance - Physical Plant	\$ 377	\$ 450	\$ <b>900</b>
01-205.5375	Special Services - Animals	\$ 500	\$ -	\$ -
01-205.5386	Software/Software Support	\$ 3,759	\$ 2,733	\$ 3,759
01-205.5392	Nuisance Abatement - Animals	\$ 3,500	\$ 743	\$ 3,500
01-205.5409	Equipment - Operations	\$ 1,500	\$ -	\$ 500
01-205.5465	Computer System/Office Equipment	\$ 550	\$ -	\$ 550
<b>Total Animal Shelter Expenses</b>		\$ 151,133	\$ 77,804	\$ 157,886

This department is administered by the Animal Shelter Director under the direction of the City Manager. The department is responsible for the operation and maintenance of the Animal Shelter, including the daily care and feeding of all shelter animals, contacting rescue groups, attending adoption events, and promoting the health and welfare of all animals in the community.

**Funding** This department is funded through the general fund.

**Animal Shelter - Increase \$6,753**

No Major Change

		6 Months		
		Budgeted	ACTUAL	Proposed
Code	Category	FY '23-'24		FY '24-'25
01-301.5101	Regular Salaries/On Call	\$ 217,356	\$ 99,259	\$ 221,839
01-301.5102	Overtime	\$ 5,000	\$ 2,466	\$ 5,000
01-301.5103	Special/Temporary/Contract Salaries	\$ 5,000	\$ -	\$ -
01-301.5104	Honorariums/Longevity	\$ 3,500	\$ 3,000	\$ 3,000
01-301.5105	Unemployment Compensation	\$ 1,904	\$ 561	\$ 1,904
01-301.5107	Social Security	\$ 13,786	\$ 6,471	\$ 14,754
01-301.5108	Medicare	\$ 3,224	\$ 1,513	\$ 3,224
01-301.5109	Workmen's Compensation	\$ 13,497	\$ 4,767	\$ 13,888
01-301.5111	TMRS	\$ 12,845	\$ 6,701	\$ 12,046
01-301.5113	Insurance - Group Medical	\$ 49,956	\$ 25,018	\$ 50,955
01-301.5205	Materials & Supplies - Office	\$ 500	\$ 50	\$ 500
01-301.5210	Cell Phone Reimbursement	\$ -	\$ -	\$ 2,880
01-301.5213	Uniforms	\$ 2,100	\$ 948	\$ 2,100
01-301.5220	Travel	\$ 100	\$ -	\$ 100
01-301.5235	Materials & Supplies - Operations	\$ 8,000	\$ 7,995	\$ 12,000
01-301.5237	Vehicle Fuel	\$ 5,000	\$ 3,841	\$ 7,700
01-301.5240	Miscellaneous Expense	\$ 1,000	\$ 113	\$ 1,000
01-301.5303	Utilities - Telephone, Internet, Electric	\$ 5,124	\$ 2,036	\$ 5,124
01-301.5306	Utilities - Street Lighting	\$ 61,512	\$ 25,571	\$ 61,512
01-301.5313	Professional Development	\$ 500	\$ 179	\$ 250
01-301.5330	Lease Vehicles	\$ 12,169	\$ 6,007	\$ 12,169
01-301.5337	Maintenance & Repair - Vehicle	\$ 2,500	\$ 410	\$ 1,500
01-301.5343	Maintenance & Repair - Equipment	\$ 9,000	\$ 8,843	\$ 9,000
01-301.5350	Ice Machine Rental	\$ 208	\$ 104	\$ 208
01-301.5352	Medical Services			\$ 250
01-301.5353	Physical Plant Maint,Repairs & Improvements	\$ 1,800	\$ 974	\$ 2,400
01-301.5362	Insurance - Mobile Equipment	\$ 455	\$ 228	\$ 468
01-301.5365	Insurance - Physical Plant & Liability	\$ 389	\$ 450	\$ 900
01-301.5366	Insurance - General Liability	\$ 225	\$ 124	\$ 248
01-301.5367	Insurance - Vehicle	\$ 3,969	\$ 1,985	\$ 4,084
01-301.5375	Special Services /Projects	\$ 1,000	\$ -	\$ 7,000
01-301.5381	Special Projects	\$ 5,500	\$ -	\$ -
01-301.5382	Special Expenses - Damage Reimburse.	\$ 500	\$ -	\$ -
01-301.5386	Software/Software Support	\$ 3,800	\$ 2,733	\$ 4,542
01-301.5409	Equipment - Operations	\$ 11,750	\$ -	\$ 36,600
01-301.5483	Street Improvements	\$ 400,168	\$ 216,251	\$ 200,000
01-301.5485	Sanitation Profit-Street Improvements	\$ 30,830	\$ -	\$ 29,589
<b>Total Street Expenses</b>		\$ 894,417	\$ 428,652	\$ 728,734

#### Description

This department is administered by the City Manager and provides routine maintenance of streets, street drainage, right-of-ways, street signage and markers.

#### Funding

This department is funded through the general fund.

#### Streets- decrease \$165,683

5353- Adding another AC return at the barn - recommended by Adam's Air to put less strain on the unit. (approx \$600)

5409 - Lease for Backhoe (\$36,600)

Sanitation Expenses 1-401

6 Months

Budgeted ACTUAL Proposed

Code Category FY '23-'24 FY '24-'25

01-401.5205	Materials & Supplies - Office	\$ 500	\$ 59	\$ 500
01-401.5207	Postage	\$ 1,400	\$ 1,800	\$ 1,920
01-401.5378	Special Services - Solid Waste Coll	\$ 360,060	\$ 165,343	\$ 416,641
01-401.5386	Software/Software Support	\$ 9,853	\$ 7,588	\$ 9,853

Total Sanitation Expenses \$ 371,813 \$ 174,790 \$ 428,914

Description

This department is administered by the City Manager and provides for the collection and disposal of residential and commercial solid waste. This service is performed by Republic Services dba Allied Waste under contract with the City.

Funding

This department is funded through user charges.

Sanitation - Increase \$57,101

- 5207 - increase for postage
- 5378 - Estimating 5% Increase from Republic

**Park 1-602****6 Month****Budgeted****ACTUAL****Proposed**

<b>Code</b>	<b>Category</b>	<b>FY '23-'24</b>	<b>FY '24-'25</b>
01-120.5101	Regular Salaries	\$ -	\$ -
01-120.5102	Overtime	\$ -	\$ -
01-120.5104	Honorariums/Longevity	\$ -	\$ -
01-120.5105	Unemployment Compensation	\$ -	\$ -
01-120.5107	Social Security	\$ -	\$ -
01-120.5108	Medicare	\$ -	\$ -
01-120.5109	Workmen's Compensation	\$ -	\$ -
01-120.5111	TMRS	\$ -	\$ -
01-120.5113	Insurance - Group Medical	\$ -	\$ -
01-602.5225	Materials & Supplies - Beautification	\$ 1,000	\$ -
01-602.5240	Miscellaneous Expense	\$ 500	\$ 51
01-602.5257	Materials & Supplies - Round-A-Bout	\$ -	\$ -
01-602.5305	Utilities - Electricity	\$ 1,500	\$ 1,027
01-602.5343	Maintenance & Repair - Equipment	\$ 1,250	\$ -
01-602.5353	Maintenance & Repair - Physical Plant	\$ 4,000	\$ 3,960
01-602.5357	Landscaping	\$ -	\$ -
01-602.5365	Insurance - Physical Plant & Liability	\$ 548	\$ 450
01-602.5409	Equipment - Operations	\$ 500	\$ -
<b>Total Park Expenses</b>		\$ 9,298	\$ 5,488

\$ 72,570

**Description**

This department is administered by the City Manager and maintains Irvin Park, city park, downtown and other areas maintained by the city.

**Funding**

This department is funded through general fund.

**Park - Increase \$63,272**

Maint/Grounds position (Moved from Admin)

5357 - Moved Landscaping from admin to parks dept

5305 - utilities increased

5257- moved round a bout exp to parks dept from streets dept

# Water Distribution Expenses 2-601

6 Month

Code	Category	Budgeted FY '23-'24	ACTUAL	Proposed FY '24-'25
02-601.5101	Regular Salaries/ On Call	\$ 36,470	\$ 18,543	\$ 37,285
02-601.5102	Overtime	\$ 1,500	\$ 1,068	\$ 1,500
02-601.5104	Honorariums/Longevity	\$ -	\$ -	\$ -
02-601.5105	Unemployment Compensation	\$ 252	\$ 114	\$ 252
02-601.5107	Social Security	\$ 2,475	\$ 1,574	\$ 2,456
02-601.5108	Medicare	\$ 579	\$ 368	\$ 579
02-601.5109	Workmen's Compensation	\$ 1,709	\$ 1,077	\$ 2,154
02-601.5111	TMRS	\$ 2,552	\$ 1,637	\$ 2,552
02-601.5113	Insurance - Group Medical	\$ 9,991	\$ 7,139	\$ 10,191
02-601.5205	Materials & Supplies - Office	\$ 750	\$ 109	\$ 750
02-601.5207	Postage	\$ 2,750	\$ 951	\$ 2,750
02-601.5210	Cell Phone Reimbursement	\$ -	\$ -	\$ 720
02-601.5213	Uniforms	\$ 800	\$ 188	\$ 600
02-601.5220	Travel	\$ 800	\$ 248	\$ 600
02-601.5235	Materials & Supplies - Operations	\$ 30,000	\$ 11,186	\$ 30,000
02-601.5236	Chemicals	\$ 3,500	\$ 1,315	\$ 3,500
02-601.5237	Vehicle Fuel	\$ 5,000	\$ 2,727	\$ 7,500
02-601.5254	Compliance Testing	\$ 3,000	\$ 3,578	\$ 3,000
02-601.5303	Utilities - Telephone, Internet, Electric, Gas	\$ 26,720	\$ 11,456	\$ 26,720
02-601.5313	Professional Development	\$ 1,000	\$ 860	\$ 2,500
02-601.5330	Lease Vehicles	\$ 12,169	\$ 6,007	\$ 12,169
02-601.5337	Maintenance & Repair - Vehicle	\$ 2,500	\$ 827	\$ 2,500
02-601.5340	Clay Valve Preventive Maintenance	\$ 3,000	\$ -	\$ 3,000
02-601.5343	Maintenance & Repair - Equipment	\$ 5,500	\$ 2,866	\$ 5,500
02-601.5350	Ice Machine Rental	\$ 208	\$ 104	\$ 208
02-601.5352	Medical Services	\$ 250	\$ -	\$ 250
02-601.5353	Physical Plant Maint,Repairs & Improvements	\$ 9,000	\$ 3,249	\$ 9,000
02-601.5362	Insurance - Mobile Equipment	\$ 455	\$ -	\$ 468
02-601.5363	Insurance - Public Officials Liability	\$ 1,260	\$ 590	\$ 1,297
02-601.5365	Insurance - Physical Plant & Liability	\$ 2,405	\$ 678	\$ 2,475
02-601.5366	Insurance - General Liability	\$ 225	\$ 124	\$ 232
02-601.5367	Insurance - Vehicle	\$ 3,969	\$ 1,985	\$ 4,084
02-601.5376	Pipeline R-O-W Rental	\$ 250	\$ -	\$ 250
02-601.5379	Special Services - TCEQ Water System Fee	\$ 3,305	\$ 3,300	\$ 3,305
02-601.5381	Special Projects			\$ 25,000
02-601.5386	Software/Software Support	\$ 12,740	\$ 8,202	\$ 12,740
02-601.5395	Treated Water Purchase	\$ 342,000	\$ 191,942	\$ 429,062
02-601.5396	Water Tank Maintenance	\$ 5,050	\$ -	\$ 5,050
02-601.5397	Hydrant Repair/Replacement	\$ 8,000	\$ -	\$ 8,000
02-601.5409	Equipment - Operations	\$ 20,500	\$ -	\$ 20,500
02-601.5423	Distribution Meters/Valves/Hardware	\$ 27,747	\$ 7,692	\$ 2,500
02-601.5457	Improvements - Valve Installations	\$ 40,253	\$ 12,292	\$ 2,500
02-601.5460	Line Extensions	\$ 2,500	\$ -	\$ 2,500
02-601.5465	Computer System/Software	\$ 1,500	\$ -	\$ 1,500
02-601.5491	Electronic Water Meters-Principal	\$ 33,600	\$ 31,273	\$ 34,547
02-601.5493	C.O.B Annual Payment	\$ 115,550	\$ 124,315	\$ 249,959
02-601.5508	Debt Service Interest-Elec Water Meters	\$ 15,987	\$ 18,314	\$ 15,040
<b>Total Water Distribution Expenses</b>		<b>\$ 799,771</b>	<b>\$ 477,897</b>	<b>\$ 989,245</b>

## Description

This department is administered by the City Manager and provides the distribution of treated water for residential, commercial, industrial and fire protection uses. Includes routine maintenance and operation of pumps, storage tanks, distribution lines, meters and hydrants. The department also reads meters, checks for leaks and low pressure.

## Funding

This department is funded through user charges.

## Water - Increase \$189,474

5237-Fuel -slight increase based off current years exp

5381 - Special Projects - Added this line item to cover water projects. Lowered 5423,5457 line items

5395 - treated water increase

5491 electronic water meter annual payment

5493 - COB annual payments - increased due to 2 additional TWDB Loans

## Sewer Department Expenses 2-608

6 Months

Code	Category	Budgeted FY '23-'24	ACTUAL	Adopted FY '24-'25
02-608.5101	Regular Salaries/ On Call	\$ 39,119	\$ 15,411	\$ 50,751
02-608.5102	Overtime	\$ 1,500	\$ 698	\$ 1,500
02-608.5104	Honorariums/Longevity	\$ -	\$ -	\$ -
02-608.5105	Unemployment Compensation	\$ 252	\$ 16	\$ 252
02-608.5107	Social Security	\$ 2,642	\$ 1,034	\$ 3,437
02-608.5108	Medicare	\$ 618	\$ 242	\$ 804
02-608.5109	Workmen's Compensation	\$ 1,828	\$ 1,107	\$ 2,214
02-608.5111	TMRS	\$ 2,675	\$ 1,069	\$ 2,215
02-608.5113	Insurance - Group Medical	\$ 9,991	\$ 4,356	\$ 10,191
02-608.5205	Materials & Supplies - Office	\$ 700	\$ 109	\$ 700
02-608.5207	Postage	\$ 1,900	\$ 930	\$ 1,900
02-608.5210	Cell Phone Reimbursement	\$ -	\$ -	\$ 720
02-608.5213	Uniforms	\$ 600	\$ 150	\$ 600
02-608.5220	Travel	\$ 600	\$ -	\$ 600
02-608.5235	Materials & Supplies - Operations	\$ 12,500	\$ 5,342	\$ 12,500
02-608.5236	Chemicals	\$ 15,000	\$ 14,150	\$ 15,000
02-608.5237	Vehicle Fuel	\$ 5,000	\$ 3,667	\$ 7,500
02-608.5254	Compliance Testing	\$ 12,000	\$ 5,390	\$ 12,000
02-608.5303	Utilities - Telephone, Internet, Electric	\$ 20,000	\$ 10,564	\$ 21,130
02-608.5304	Hazard Mitigation Grantworks	\$3,500	\$0	\$3,500
02-608.5313	Professional Development	\$ 800	\$ 420	\$ 800
02-608.5330	Lease Vehicles	\$ 12,169	\$ 6,007	\$ 12,169
02-608.5337	Maintenance & Repair - Vehicle	\$ 2,500	\$ 589	\$ 2,500
02-608.5343	Maintenance & Repair - Equipment	\$ 15,250	\$ 16,264	\$ 15,250
02-608.5350	Ice Machine Rental	\$ 208	\$ 104	\$ 208
02-608.5352	Medical Services	\$ 250	\$ 294	\$ 250
02-608.5353	Physical Plant Maint,Repairs & Improvements	\$ 70,732	\$ 66,696	\$ 70,732
02-608.5362	Insurance - Mobile Equipment	\$ 455	\$ -	\$ 455
02-608.5363	Insurance - Public Official's Liability	\$ 1,260	\$ 590	\$ 1,260
02-608.5365	Insurance - Physical Plant & Liability	\$ 395	\$ 678	\$ 395
02-608.5366	Insurance - General Liability	\$ 225	\$ 124	\$ 225
02-608.5367	Insurance - Vehicle	\$ 3,969	\$ 1,985	\$ 3,969
02-608.5375	Special Services	\$ 17,000	\$ 10,872	\$ 17,000
02-608.5386	Software/Software Support	\$ 5,000	\$ 4,623	\$ 8,634
02-608.5387	Sludge Removal	\$ 55,000	\$ 8,920	\$ 55,000
02-608.5409	Equipment - Operations	\$ 25,750	\$ 14,204	\$ 25,750
02-608.5460	Line Extensions and Replacement	\$ 5,000	\$ -	\$ 5,000
02-608.5499	Matching City Funds for Hazard Mitigation Grant	\$ 86,246	\$ -	\$ -
<b>Total Sewer Expenses</b>		\$ 432,634	\$ 196,604	\$ 367,111

### Description

This department is administered by the City Manager and provides the collection and treatment of wastewater. Includes the routine maintenance and operation of collection lines, manholes, four lift stations, and one treatment plant.

### Funding

This department is funded through user charges.

**Sewer - Decreased \$65,523**

5237-Fuel -slight increase based off current years exp

	Budgeted Expenditures '22-23'	Actual '22-23'	Budgeted Expenditures '23-24'		
Legislative	\$26,743	\$30,020	\$26,992	\$16,814.31	\$30,239
Administrative	\$202,042	\$199,651	\$508,523	\$238,137.30	\$434,858
Library	\$84,587	\$65,986	\$58,708	\$32,124.81	\$75,025
Judicial	\$67,870	\$63,235	\$67,065	\$31,770.38	\$60,292
Police	\$582,537	\$531,231	\$642,300	\$325,192.05	\$674,494
Code	\$21,399	\$27,108	\$102,986	\$34,592.48	\$107,419
Fire	\$387,260	\$195,473	\$196,289	\$91,951.72	\$140,990
Animal Shelter	\$136,110	\$138,254	\$151,133	\$90,047.80	\$157,886
Streets	\$665,499	\$597,437	\$955,149	\$470,316.06	\$728,734
Sanitation	\$357,251	\$410,630	\$371,813	\$208,632.84	\$428,914
Park	\$6,298	\$4,893	\$9,298	\$5,828.37	\$72,570
Water	\$789,789	\$895,839	\$799,771	\$518,706.16	\$989,245
Sewer	\$474,028	\$458,793	\$371,902	\$213,447.06	\$367,111
	<b>\$3,801,413</b>	<b>\$3,618,551</b>	<b>\$4,261,929</b>	<b>\$2,277,561.34</b>	<b>\$4,267,777</b>